



# Aiken County Procurement Office

*Remembering the Past, Preparing for the Future*

Becky Dawes  
Procurement Director

STATE OF SOUTH CAROLINA  
COUNTY OF AIKEN

MASTER AGREEMENT CONTRACT

The firm of \_\_\_\_\_ hereby agrees to furnish Employee Physicals to AIKEN COUNTY, SOUTH CAROLINA, a body politic and corporate and a political subdivision of the State of South Carolina as specified in solicitation 16-05-P.

The vendor agrees to furnish Employee Physicals for the initial period of \_\_\_\_\_ through \_\_\_\_\_. This is a maximum five (5) year contract. The initial contract year will begin from day of acceptance. The agreement will be extended by one-year terms unless either party provides notice 30 days prior to the expiration date that the contract should be terminated. For years two through five, price increases will be based on the Consumer Price Index with a cap of three percent per year. Price increases must be approved by the County Purchasing Agent in writing before implementation by the vendor. This agreement may be canceled by a ten-day written notice by the Purchasing Agent of Aiken County. Any unanticipated increase from the manufacturer for goods, or increase in the wage scale for services, will be documented in writing to Aiken County prior to any charges to the County. No administrative cost or percentage can be added to the increase.

The vendor agrees to furnish the following information on the packing slip and/or delivery ticket and invoices:

Department Receiving Items

Purchase Order Number

Signature of Person Receiving Goods/Services

Notwithstanding any contrary provision of this Agreement, the Aiken County Purchasing Agent may cancel this Agreement by providing a Notice of Termination to the Vendor if the County no longer requires this service.

Failure to perform per the specifications set forth in the bid will result in notice from the Purchasing Agent asking for reasons why the contract should not be terminated. If the dispute is not settled to the satisfaction of the County, the Purchasing Agent will provide a Notice of Termination to the Vendor.

The County shall, until the expiration of three years after final payment under this agreement, have access to and the right to examine any directly pertinent books documents, papers, and records of buyer involving transactions related to this agreement.

Additional conditions related to the contract agreement: Solicitation 16-05-P is an integral part of this agreement.

Attest:

Firm: \_\_\_\_\_

\_\_\_\_\_  
Tammy Sullivan, Council Clerk

Signature: \_\_\_\_\_

Aiken County

Title: \_\_\_\_\_

By: \_\_\_\_\_  
Ronnie Young, Council Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form and Content

\_\_\_\_\_  
County Attorney